



Date: 25 March 2020

Dear respected Chancellors, Presidents, Vice Chancellors of Higher Education Institutions

RE: Applications e-submission: The Commission for Academic Accreditation

Thank you for your continuous cooperation with the Commission for Academic Accreditation (CAA) and your efforts in improving higher education is highly appreciated. The CAA is in the process of implementing paper free services and document management practices that are cost-effective and eco-friendly. Reliance on e-submission intended to achieve smooth and facilitated communication with Higher Education Institutions and is consistent with the CAA vision of accelerating applications processing.

Please be advised that electronic services will operate as following:

- Application Documents (Application Letter, Program Accreditation or Intuitional Licensure Self-Study and link to Appendices) can be submitted electronically via the Ministry of Education (MoE) e-services webpage: <https://www.moe.gov.ae/En/EServices/Pages/ServiceCatalog.aspx>
- Official Correspondences & Responses to External Review Team (ERT) Reports relevant to the application assessment can be sent to: caa.office@moe.gov.ae with copying the Commissioner In-charge of the review and Ms. Mouna AlKousi CAA Senior Quality Specialist: mouna.alkousi@moe.gov.ae
- Hardcopy submission of documents no longer is accepted, and if your team are unable to submit applications, they could contact CAA Office at: caa.office@moe.gov.ae and we will be glad to provide our assistance.

It is within the context of better serving Higher Education Institutions that CAA is transitioning to paper free application handling.

Sincerely,

Prof. Dr. Mohamed Yousif Baniyas
Higher Education Adviser & Director
Commission for Academic Accreditation